

THE ITALIAN REVENUE AGENCY 2011

The image features a vibrant orange background with large, abstract white and light orange shapes. A prominent white shape resembles a stylized letter 'E' or a large bracket, curving across the center. The text 'THE ITALIAN REVENUE AGENCY 2011' is written in a bold, orange, sans-serif font, following the curve of the top part of this white shape. The overall design is modern and graphic.

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THE ITALIAN REVENUE AGENCY

The Italian Revenue Agency is a non-economic public body that, since 2001, operates to ensure the highest level of tax compliance, by means of assistance to taxpayers and recovery of tax evasion and avoidance.

Its strategic role, in serving the citizens and in defence of tax legality, is to ensure the recovery of resources for the entire community, according to criteria of efficiency, cost effectiveness and efficacy, in observance of the principles of legality, impartiality and transparency.

Supervised by the Minister of Economy and Finance, which maintains control over policy, the Agency acts in full managerial and operational responsibility and has regulatory, administrative, patrimonial, organisational, accounting and financial autonomy.

Relations between the Ministry of Economy and Finance and the Agency are regulated by a three-year agreement, with adjustments for each financial year, stating the services to ensure, the objectives to achieve and the resources needed.

The Agency promotes and provides services for the management of taxes in the competence of the Regions and other local authorities, with which stipulates agreements for the settlement, assessment, collection and litigation on the respective taxes.

STRATEGIES

To prevent and recover tax evasion, the Agency identifies, selectively, higher risk situations and uses more and more dissuasive efficacy during controls.

The centrality of citizens is an absolute value for the Agency, committed to make tax compliance easier by providing information, advice and assistance to millions of taxpayers and tax intermediaries.

In this course of action the new electronic channels of dialogue play a key role in modernizing the administrative process and improve its overall quality.

ACTIVITIES

- Services, assistance and information to taxpayers.
- Acquisition and processing of tax returns and acts, preparation of forms, database management.
- Recovery of tax evasion and avoidance.
- Interpretation of regulations.

THE GOVERNANCE

DIRECTOR

Attilio Befera

MANAGEMENT COMMITTEE

Attilio Befera (Chairman)
Marco Di Capua (Vice-Chairman)
Luigi Magistro
Francesco Ricotta
Italo Volpe

BOARD OF AUDITORS

Valter Pastena (Chairman)
Patrizia Nardi (Permanent member)
Nicola Antoniozzi (Permanent member)
Elisabetta Anna Castelli (Permanent member)
Roberto Anatrini (Permanent member)

THE DIRECTOR represents and directs the Revenue Agency, and is accountable for it; he carries out any task not specifically assigned to other governance structure of the Agency by the law and by the statute.

THE EXECUTIVE COMMITTEE

- a) decides, on proposal of the Director, on the statute, regulations, general acts that regulate the functioning of the Agency, on the budget and final statements, on business plans, on expenditures exceeding the amount of 2,600,000 euros, on the establishment or participation in associations and companies;
- b) evaluates strategies and provides opinions in all cases set by the Decree establishing the Agency and its Statute and as otherwise provided by accounting and administrative regulations;
- c) considers any item that the Director includes in the agenda.

THE BOARD OF AUDITORS

- a) ensures the correct book keeping;
- b) monitors the observance of the laws, the Statute and the Regulations of the Agency;
- c) examines the budget and controls the financial statements;
- d) periodically verifies the cash fund;
- e) prepares all reports of its own competence;
- f) may ask the Director information on the performance and management of the Agency, as well as on single issues, reporting any irregularities to the Minister of Economy and Finance;
- g) carries out the control of regularity;
- h) performs any other task relating to the functions of auditors.

CENTRAL ORGANISATION

At central level the Agency is organised in

- **Central Directorates**
- **Staff Offices**



CENTRAL DIRECTORATES FUNCTIONS

CENTRAL DIRECTORATE FOR TAX ASSESSMENT

It is in charge of planning, directing and coordinating the control and assessment activities, through the analysis of cases of tax evasion and avoidance, research, acquisition and process of data useful to the fiscal investigations; it identifies control strategies and methodologies, as well as procedures and tools necessary for the assessment and the consequent settlement of taxes and sanctions; it performs operational tasks of particular relevance.

CENTRAL DIRECTORATE FOR SERVICES TO TAXPAYERS

It takes care of the assistance, information and communication to taxpayers; prepares the official tax models, regulates tax returns, acts and the related online services; it implements the instruments supporting the settlement, acquisition and refund of taxes.

CENTRAL DIRECTORATE FOR TAX REGULATIONS

It is in charge of the interpretation of regulations concerning the taxes within the Agency jurisdiction and provides opinions on their correct application. It monitors and coordinates the ruling activities of Regional Directorates and provides the competent bodies with support for preparing tax rules. It carries out the monitoring of parliamentary works, new regulations on tax issues and evolution of tax rules.

CENTRAL DIRECTORATE FOR LEGAL AFFAIRS AND FISCAL CASES

It sets out guidelines for the management of fiscal cases. It plans and coordinates litigations activity carried out by the offices, provides interpretative and operative instructions concerning tax disputes. It gives advice on legal issues related to fiscal cases.

CENTRAL DIRECTORATE FOR HUMAN RESOURCES

It performs the functions of selection, placement, management, training, administration and development of the personnel; deals with work organization and labour relations.

CENTRAL DIRECTORATE FOR MANAGEMENT, PLANNING AND CONTROL

It lays out the budget and manages the accounting, procurement and logistics; handles relations and agreements with other institutions and companies; ensures the coordination and governance of the information system; defines the methodology of the planning process; runs its implementation and tests the congruence between performance and the objectives of the strategic planning; coordinates the activities for the drawing up and running of the Convention with the Ministry of Economy and Finance; handles relations with the Court of Auditors for the controls on financial management.

CENTRAL DIRECTORATE FOR AUDITING AND SECURITY

It provides for protection from management risks, ensures the implementation of the subsequent measures of prevention, giving advice to the structures concerned; ensures monitoring of administrative and accounting procedures and conducts surveys to verify the correct application of legislation by the offices.

STAFF OFFICES FUNCTIONS

DIRECTOR OFFICE

It performs functions of technical-administrative support to the Director, the Management Committee and the Board of Auditors; takes care of the relations with the top management; handles the relations with foreign tax authorities, acts as secretariat to the NATO point- Security Secretary; carries out the preliminary check on the awarding of honours.

COMMUNICATION SECTOR

It manages the relations with media and other external interlocutors; it coordinates the communication activities at regional level; takes care of the of information campaigns and the project “Fisco e Scuola”; it realizes institutional events.

It elaborates programs to spread among taxpayers information on tax topics; it realizes tax publications, monothematic handbooks and booklets, also electronic. It manages, updates and develops the website www.agenziaentrate.gov.it and handles the legal publicity of the Director’s provisions.

It takes care of the institutional communication through the editing and daily updating of the web magazine www.fiscooggi.it.

TERRITORIAL ORGANISATION

At territorial level the Agency is divided into **Regional Directorates** and **local Offices**.

REGIONAL DIRECTORATES

- **19 Regional Directorates**, in each regional capital, with the exception of Trentino-Alto Adige;
- **2 Provincial Directorates**, in the capitals of the autonomous provinces of Trento and Bolzano.

The Regional and Provincial Directorates, within their territorial jurisdiction, carry out the functions of planning, direction, coordination and control of the local offices. They administer the relationships with the local public bodies and carry out relevant operational activities in the areas of tax management, assessment, collection and litigation. In particular, they carry out audits and tax adjustments on large sized taxpayers.

Addresses of the Regional Directorates

ABRUZZO

LOCALITÀ CENTI COLELLA, S.S. 17
67100 - L'AQUILA

Director: Rossella ROTONDO

BASILICATA

VIA DEI MILLE, C.DA CANALE
85100 - POTENZA

Director: Hildegard Olga UNGERER

BOLZANO

PIAZZA TRIBUNALE, 2
39100 - BOLZANO

Director: Vincenzo GIUNTA

CALABRIA

VIA LOMBARDI
88100 - CATANZARO

Director: Antonino Di GERONIMO

CAMPANIA

VIA DIAZ, 11
80134 - NAPOLI

Director: Enrico SANGERMANO

EMILIA ROMAGNA

VIA MARCO POLO, 60
40131 - BOLOGNA

Director: Antonino GENTILE

FRIULI VENEZIA GIULIA

VIA GIULIA, 75
34126 - TRIESTE

Director: Paola MURATORI

LAZIO

VIA CAPRANESI, 60
00155 - ROMA

Director: Eduardo URSILLI

LIGURIA

VIA FIUME, 2
16121 - GENOVA

Director: Alberta DE SENSI

LOMBARDIA

VIA MANIN, 25
20121 - MILANO

Director: Carlo PALUMBO

MARCHE

VIA PALESTRO, 15
60122 - ANCONA

Director: Giovanna ALESSIO

MOLISE

VIA SCATOLONE, 4
86100 - CAMPOBASSO

Director: Gianni DE LUCA

PIEMONTE

CORSO VINZAGLIO, 8
10121 - TORINO

Director: Rossella ORLANDI

PUGLIA

VIA AMENDOLA, 201/7
70126 - BARI

Director: Aldo POLITO

SARDEGNA

VIA BACAREDDA, 27
09127 - CAGLIARI

Director: Libero ANGELILLIS

SICILIA

VIA KONRAD ROENTGEN,3
90146 - PALERMO

Director: Castrenze GIAMPORTONE

TOSCANA

VIA DELLA FORTEZZA, 8
50129 - FIRENZE

Director: Pierluigi MERLETTI

TRENTO

VIA BRENNERO, 133
38100 - TRENTO

Director: Vincenzo GIUNTA (ad interim)

UMBRIA

VIA CANALI, 12
06124 - PERUGIA

Director: Gennaro ESPOSITO

VALLE D'AOSTA

PIAZZA MANZETTI, 2
11100 - AOSTA

Director: Carmelo RAU

VENETO

VIA G. DE MARCHI, 16
30175 - MARGHERA (VE)

Director: Giovanni Achille SANZÒ

LOCAL OFFICES

The operational functions of the Agency are carried out, except those assigned to Central Directorates and Regional Directorates, by the following offices:

- A. Provincial Directorates
- B. Multi-channel assistance centres
- C. Operative centres
- D. Satellite centres

A. Provincial Directorates are structured in:

- **Control Office**
- one or more **Territorial Offices**, depending on the size of the territory falling within its jurisdiction

Control Office performs the functions of control and assessment, with the exception of those assigned to the territorial offices and to the management of litigations. It is composed of various divisions, identified according to the size and characteristics of the taxpayers categories and to the different activities to be carried out.

Territorial Offices attend to all the activities related to the information and assistance to taxpayers, the management of declared taxes, refunds and control activities in connection with different types of acts. In particular, they perform formal control on tax returns and acts, partial adjustments based on centralized reports, control activities on the correct application of statistics-based tax assessment (i.e., sector-studies), taxation and assessment of registration tax, inheritance and donation taxes and related charges.

- B.** The **Multi-channel assistance centres** provide assistance and information to taxpayers by telephone, e-mail and sms.
- C.** The **Operative centres** carry out certain specialist activities for which is more convenient to use a centralized processing method (i.e., allocation of refunds, management of applications for tax allowances related to certain building renovations benefiting of tax relief, preliminary centralized controls on tax returns). In this way, the Agency aims at improving effectiveness and efficiency in the use of the resources available.
- D.** The **Satellite centres** are responsible for handling the delocalized control activities of Provincial Directorates characterized by a severe shortage of human resources. The satellite centres depend on the Regional Directorates competent for the aforesaid Provincial Directorates.

FINANCIAL AND HUMAN RESOURCES

THE AGENCY BUDGET

The financial resources of the Agency for 2010 amounted to Euro 2,869,792,672.76 covering the operating costs, the staff incentive fees and charges for the realization of the investment plan. Moreover, an amount of Euro 96,528,116.67 came from services rendered by the Agency to other bodies.

HUMAN RESOURCES

By 31st December 2010, the total number of the Agency human resources is as follows:

Managers	458
Office - Workers	32,780
TOTAL	33,238

FIGURES IN 2010

INTERPRETATION OF RULES

The activity of interpretation of rules helps to improve the relationship between taxpayers and tax authorities, with a view to increasing mutual confidence and transparency. The Italian Revenue Agency, by the questioning, has given a strong impetus to the interpretation activity with the aim of affirming the legality of administrative action and to increase the level of voluntary compliance (tax compliance).

• Circulars	61
• Resolutions	143
• Questionings	14,787

SERVICES TO TAXPAYERS

The strengthening of relations with citizens is one of the most qualifying aspects of the organization of the Agency.

The figure for telephone responses represents the important level of efficiency achieved by the call center operators spread over the territory, who assist taxpayers on the most common tax problems, in some cases amend communications of irregularities and reliefs, fix appointments at the territorial offices.

• Call center answers	2,018,505
• Inheritance declarations	497,839
• Registration of private acts	2,154,545
• Registration of public acts	181,257

ONLINE TAXES

The availability of online services, with the many possibilities offered by the information technology, has favored a more direct and fast link with taxpayers, allowing them to fulfill their tax obligations more quickly and easily.

On line services users

Entratel	123,668
Fisconline	1,462,048
	TOTAL 1,585,716

Declarations and acts recorded on line

• tax returns sent online	38,703,647
• tax returns sent by the offices	455,156
• other online communications	2,546,910
• registration of leasing contracts	172,684
• on line registration of public acts	2,877,667

PAYMENTS BY FORM F24

F24 is one of the most important instruments in the relationship between tax administration and taxpayers because it allows for the payment of the principal taxes also through the compensation with tax credits.

	operations (in millions)	amounts (in millions of euro)
F24 on paper	36.6	38,774
F24 on line	87.2	471,893
TOTAL	123.8	510,667

CLAWBACK ACTIVITIES

To ensure the achievement of the targets, not only quantitative but also qualitative, the Italian Revenue Agency operates on the basis of the guidelines established in the agreement with the Minister of Economy and Finance and of annual budgets, that take into account the allocation of human resources available in each region.

• Formal inspections of tax returns	905,556
• Verifications	9,559
• Assessments	705,580
• Increased assessed tax (in millions of euro)	27,849

The total collections from clawback

Assessment, formal control, judicial conciliation	6,281
Automated control of tax returns and monitoring of registered acts	4,288
TOTAL	10,569

Amounts in millions of euro

REFUNDS AND COMPENSATIONS OF DIRECT AND INDIRECT TAXES

Compared to previous years, in 2010 refunds and compensations decreased as it has been reduced the amount of credits to be repaid and effective measures to counter undue compensation have been put in place.

Refunds	17,802
Compensations	21,727
TOTAL REFUNDS AND COMPENSATIONS	39,529

Amounts in millions of euro

ASSISTANCE - INFORMATION - SERVICES

BY PHONE

 **848.800.444**

(06.96.66.89.07 By mobile phone - 0039.06.96.66.89.33 From abroad)

Call centre with operator For inquiries on general tax information, refunds and assistance from Monday to Friday **9 - 17**; Saturday **9 - 13**

Automated service General information on taxes

Appointment booking To book on appointment at the territorial offices

 **848.836.526**

Dedicated to solving problems of "Entratel"

 **848.448.833**

Assistance on tax partial assessments (Article 41 a) notified to the owners of rental properties for whom have been noted inconsistencies with respect to the declared income for 2006.

 **320.43.08.444 (SMS)**

Information via sms

ONLINE

www.agenziaentrate.gov.it Information, forms, regulations, online services, assistance and web mail

www.fiscooggi.it Online magazine with insights and updates in real time on law and regulations

INTERNATIONAL ACTIVITY

In recent years the Agency has been active in providing technical support to the Finance Department of the Ministry of Economy and Finance by drawing up regulations and acts in bilateral, European Union and international context. Furthermore, the Agency ensures a steady direct participation in various international and supranational organizations.

Up to now the Agency participates in the activities of the following international organizations:



European Union



Organization for Economic Cooperation and Development (OECD/OCSE)



Intra-European Organization of Tax Administration (IOTA)



**Centro Interamericano de Administraciones Tributarias
Inter-American Center of Tax Administrations (CIAF/CIAT)**



EUROSociAL Fiscalidad



Communication Sector

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